

MINUTES meeting of the Koraunui School Board on 29 March 2023

Meeting opening

1.1 Karakia Timatanga

Meeting opened at 1901

Agenda

2. Administration
3. Strategic decisions
4. Strategic discussions
5. Monitoring
6. Public excluded items
7. Other items

2: Administration

2.1 Present

Spencer Hiess [SH], parent representative
Dave Lamont [DL], Principal
Amber Pacheco [AP], parent representative
Chris Blazkow [CB], parent representative
Kris Dando [KD], parent representative
Craig Gilmour [CG], staff representative
Renee Madsen [RM], parent representative

2.2 Apologies

Nil

2.3 Declaration of interests

No new declarations.

2.4 Confirmation of previous meeting's minutes

Minutes of the December and February confirmed as accurate with no changes.
Motion: That the December 2022 and February 2023 Minutes are noted as correct.

Proposed: DL Seconded: CB

2.7 Correspondence

The correspondence received was discussed.

Confirmation of the out of meeting decision to close the school for the strike day occurred.

Discussion around the consultation for Teacher Aide funding changes occurred. Further off line communication will occur to complete the submission from Koraunui BoT. Initial assessment is that our school will not be better off as a result of this shift, largely due to no increase to the overall funding pool and large amount of special application funding that has been approved potentially becoming harder to gain access to as a result of a shift in where funding is provided.

In notes there is no clear indication of an equation which can support an informed decision on actual implications of proposed model.

Office of Auditor General (OAG) has advised the Koraunui school will be mentioned in their audit reports after recent deficits in financial reports and MoE issue of a Letter of Going Concern.

3.0 Monitoring

3.1: Principal's Report

Report Discussed.

Currently there are two fixed term positions advertised – both are for the Puawatangai o te kakano syndicate. To date adverts for a teacher with a high level of reo Māori have not drawn suitable applicants. Adverts have been reposted looking for any teacher and any reo Māori deficits can be supported through seeking additional MoE funding/support for Teacher Aids to assist. 5 of the 7 schools within the Taita/Stokes Valley kahui ako are currently looking for a total of 11 teachers which is indicative of other areas within the Hutt Valley, Wellington and based on media reports, large areas of the country.

Personal Growth Cycle for DL discussed – a different approach for 2023 having regular meetings and development steps throughout year.

Discussion document tied with the Teacher Aides consultation tabled by DL. 86 of the 172 students require some level of special needs support and of these 39/86 receive partial funding. The rest is covered from BoT funding.

Best Evidence Synthesis (BES) have been at Koraunui filming for implementation of DMIC to be used as a national resource.

DMIC sessions with 5 schools from the KA are planned W1 of T2 with Dr Jodie Hunter.

Some antisocial behaviours are starting to show. There is some potential for stand downs as a result of this trend. The leadership team and classroom teachers are working with families to offer and find support services to help. Elevating PB4L methodology amongst teaching and support staff will continue to provide cohesive structured support for students.

Within the KA there continues to be support from the learning support coordinator and ECCs to help prepare children for their New Entrants classes. This includes building cohesion for early intervention support and carrying this over to Koraunui with minimal disruption.

3.2: Finance Report

The February 2023 Finance reports were discussed. DL will look into reallocating some of the cyclical maintenance for roof repairs.

Motion: That the February 2023 Finance Report is noted as read.

Proposed: DL Seconded: CG

3.2.1: Draft Audited Accounts Report

The 2022 Draft Audited Accounts report was discussed. A positive result from DL's ongoing management after several years of working deficit. Can also be used if any queries regarding enquiries following the OAG report.

3.3: Property Report

Discussed. Some increased traction with new Project Manager for drainage and flooding preventative measures. Papers for signing will come through to DL and SH in coming weeks.

Motion: That the February 2023 Property Report is read and accepted.

Proposed: SH Seconded: AP.

3.4: Health and Safety Report

Discussed. Mainly slips with minor bumps. All head injuries have parents/caregivers notified. Staff injuries as a result of intervention in students fighting.

4.0 Public excluded items

Motion: That the public be excluded from the in-committee proceedings of this meeting. The reasons for passing this resolution under section 48(1) of the Local Government Official Information and Meetings Act 1987 (LGOIMA) are to protect the privacy of natural persons subject to section 7(2)(a) of the LGOIMA.

Proposed: SH Seconded: DL

The Board passed into committee at 2022 and out of committee at 2042.

5.0 Strategic discussions

5.1 School docs.

Term 1 reviews and feedback discussed.

Assurances provided by DL as per meeting pack notes.

SH to email updated school docs review spreadsheet to DL for updating and inclusion in School Docs.

6.0 Strategic decisions

6.1: Charter, Priorities and Annual Goal Development

Annual Goals:

Property – updated to reflect specifics for 2023 property projects – Flooding prevention, drainage, Kowhai block upgrades

Governance – Attendance at at least 2 x NZSTA courses

Finance – Continue to monitor and operate within surplus environment. Identify areas that will require reinvestment in coming years to formulate a mid-long term financial plan e.g: resources, hall and KCC block building maintenance.

6.2: Strategic Planning

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SH to post information to FB page, provide to Dave for inclusion in Panui and, to Sharron for Website. Initially

7.0 Other Items (Board setup and Operations)

7.1: Board delegations (as outlined in Schooldocs)

DL working on an itemised list.

7.2: NZSTA Regional Executive voting

Profiles reviewed and discussion around preferred candidates. SH will email voting form to NZSTA returning officer.

8.0 Items for next meeting.

Nil

9.0 Karakia Whakamutunga

Meeting closed at 2133.

List of action points - current


Number	Who		Status
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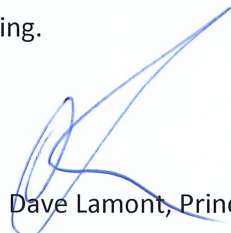
List of recently completed action points

17-08-22 #11	SH	Recognition of service for Gillian	• Certificate received.
2022-11-09-#1	SH / DL	Update previous minutes and sign as final	• Done
2022-11-09-#2	DL	Email updated Bank Card policy to School Docs.	• Done
2022-11-09-#3	DL	Enquire into reallocating funds for painting Kowhai block into roofing for hall.	• Done

Signatures

These notes are an accurate record of the meeting.


Spencer Hiess, Presiding Member


Dave Lamont, Principal

