

MINUTES meeting of the Koraunui School Board on 10 May 2023

Meeting opening

1.1 Karakia Timatanga

Meeting opened at 1907

Agenda

2. Administration
3. Strategic decisions
4. Strategic discussions
5. Monitoring
6. Public excluded items
7. Other items

2: Administration

2.1 Present

Spencer Hiess [SH], parent representative

Dave Lamont [DL], Principal

Amber Pacheco [AP], parent representative (From 8:15pm)

Chris Blazkow [CB], parent representative

Kris Dando [KD], parent representative

Renee Madsen [RM], parent representative

2.2 Apologies

Craig Gilmour [CG], staff representative

2.3 Declaration of interests

No new declarations.

2.4 Confirmation of previous meeting's minutes

Minutes of the March confirmed as accurate with minor changes on Page 3 (*sued to used*).

Motion: That the March 2023 Minutes are noted as correct with minor edits.

Proposed: SH Seconded: DL

2.5 Correspondence

The correspondence received was discussed.

Principals partial strike discussed. NZSTA training coming up for Te Tiriti o Waitangi discussed. Board will endeavour to register for this as part of our PD.

3.0 Strategic decisions

3.1: Charter, Priorities and Annual Goal Development

Recap of plan for upcoming community engagement. SH will post content to FB page, website will be updated with content and online survey.

4.0 Strategic discussions

4.1 School docs.

EOTC and assurances for Term 2 open.

DL will look at shared resources within principal network for restrain authorisation template.

4.2 Recapitulation for Bi-Lingual year 7&8 classes

Some family have expressed interest in year 7&8 option within Te Puawaitanga syndicate.

DL checking into logistics and requirements with MoE. There is currently minimal bi-lingual capability for Yr 7&8 in whole of Hutt Valley so could be an option to incorporate this at Koraunui School. Ruiha will be checking in with whanau to gauge support through whanau survey, parent teacher interviews and at whanau hui.

5.0 Monitoring

5.1: Principal's Report

Report Discussed.

Upcoming science night for families to attend.

KA super staff meeting was well received and value felt amongst staff for connectedness, and momentum on shared focus areas.

Jodie and Bobby Hunter run DMIC session was another success for staff and their PLD.

ERO review process discussed (changed again) and how Koraunui will focus on Structured Literacy for this round then utilise DMIC for next assessment.

5.2: Finance Report

The April 2023 Finance reports were discussed. In a positive financial position again due to tight monitoring by DL.

DL will bring KCC reports to next meeting.

Motion: That the April 2023 Finance Report is noted as read.

Proposed: SH Seconded: DL

5.3: Property Report

Discussed.

Continued traction with new Project Manager for drainage and flooding preventative measures.

Continuation of requests for PE shed work to be priorities my MoE.

Drains work due to start soon. Will be followed by bitumen repairs.

Fencing project due to start in June.

School pool for summer-time key allocation – DL and AP will work on policy/guides.

KCC has had a new oven installed after the old one's door became dangerous.

DL working with HCC regarding a group EECA quote for efficient heating and lighting replacements.

The BoT went on a short tour of Kowhai block with the architectural drawings for the Kowhai block redevelopment.

Motion: That the May 2023 Property Report is read and accepted.

Proposed: SH Seconded: KD

5.4: Health and Safety Report

Discussed. Mainly falls and trips with minor bumps. All head injuries have parents/caregivers notified.

6.0 Public excluded items

Motion: That the public be excluded from the in-committee proceedings of this meeting. The reasons for passing this resolution under section 48(1) of the Local Government Official Information and Meetings Act 1987 (LGOIMA) are to protect the privacy of natural persons subject to section 7(2)(a) of the LGOIMA.

Proposed: SH Seconded: DL

The Board passed into committee at 2045 and out of committee at 2043.

7.0 Other Items (Board setup and Operations)

Nil

8.0 Items for next meeting.

Nil

9.0 Karakia Whakamutunga

Meeting closed at 2145.

Minutes of the meeting of the Koraunui School Board 10 May 2023

List of action points - current

Number	Who		Status
10-05-23 #1	ALL	Register for NZSTA training	• Cancelled due to KA specific session being run instead
10-05-23 #2	DL	Seek out restraint authorisation template from Principal peers	•
10-05-23 #3	DL	Obtain KCC attendance dues reports for June meeting	•
10-05-23 #4	DL & AP	School pool policy and guides	•
			•
			•
			•

List of recently completed action points

17-08-22 #7	ALL	BoT introduction notes and photo or short video to Spencer	• Completed
17-08-22 #8	SH	BoT introductions for newsletter and school Facebook page	• Completed
17-08-22 #11	SH	Recognition of service for Gillian	• Awaiting start date reply
28-09-22 #1	SH	Community consultation questions drafts	• Completed
28-09-22 #2	DL	Contact School Docs to update reviewed policies	• Completed
28-09-22 #3	DL / SH	Sign documents and forward to auditor	• Completed

Signatures

These notes are an accurate record of the meeting.



Spencer Hiess, Presiding Member



Dave Lamont, Principal

