

MINUTES meeting of the Koraunui School Board on 07 December 2022

Meeting opening

1.1 Karakia Timatanga

Meeting opened at 1900

Agenda

2. Administration
3. Strategic decisions
4. Strategic discussions
5. Monitoring
6. Public excluded items
7. Other items

2: Administration

2.1 Present

Spencer Hiess [SH], parent representative

Dave Lamont [DL], Principal

Amber Pacheco [AP], parent representative

Chris Blazkow [CB], parent representative

Renee Madsen [RM], parent representative

Kris Dando [KD], parent representative

Craig Gilmour [CG], staff representative

2.2 Apologies

Nil

2.3 Declaration of interests

No new declarations.

2.4 Confirmation of previous meeting's minutes

Minutes of the previous meetings were reviewed with no changes required.

Motion: That the minutes from the November 2022 meeting are approved as accurate with the above changes.

Proposed: SH Seconded: DL

2.5 Correspondence

The correspondence received was discussed.

3.0 Strategic decisions

3.1: Strategic planning

Engagement plan for term 4 put on hold due to busyness. Will re-engage in Term 1 2023.

3.2: Annual Goal summary

Reviewed data. Agreed that updates will feature in the second meeting each term to track against goals.

4.0 Strategic discussions

4.1 School docs.

Term 4 reviews discussed.

Dave will contact Normandale School for their policy regarding use outside of school hours.

4.2 COVID Response update

Largely quiet for cases within school. Some associated with students not at school while infectious. CG will contact Kokiri to discuss return of the vaccination bus.

5.0 Monitoring

5.1: Principal's Report

Report Discussed. 200 Students enrolled. Teachers for 2023 all set. TA's will receive their contracts for 2023 to enable loading. One teacher only day for 2023 must be taken within 24/05 – 05/05 window. Initial results for testing discussed. Positive shift and some big jumps for well below into the 1 level below categories. Camp was a great success again.

5.2: Finance Report

The November 2022 Finance report was discussed

Motion: That the November 2022 Finance Report is noted as read.

Proposed: DL Seconded: CG

5.3: Property Report

Discussed. Hopefully that Mid Jan will see further developments for the Kowhai block refurbishment.

Motion: That the November 2022 Property Report is read and accepted.

Proposed: SH Seconded: CB.

5.4: Health and Safety Report

Discussed. All minor bangs, slips and falls.

6.0 Public excluded items

Motion: That the public be excluded from the in-committee proceedings of this meeting. The reasons for passing this resolution under section 48(1) of the Local Government Official Information and Meetings Act 1987 (LGOIMA) are to protect the privacy of natural persons subject to section 7(2)(a) of the LGOIMA.

Proposed: SH Seconded: DL

The Board passed into committee at 2047 and out of committee at 2103.

7.0 Other Items (Board setup and Operations)

7.1 Admin

SH will follow up for account details for members to receive their attendees dues to.

8.0 Items for next meeting.

Nil

9.0 Karakia Whakamutunga

Meeting closed at 2105.

Minutes of the meeting of the Koraunui School Board 07 December 2022

List of action points - current

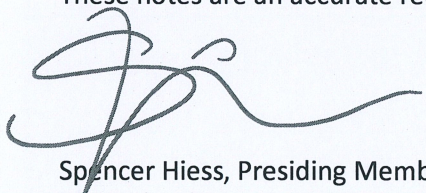
Number	Who		Status
17-08-22 #11	SH	Recognition of service for Gillian	• Sent to NZSTA – awaiting certificate.
2022-11-09-#1	SH / DL	Update previous minutes and sign as final	•
2022-11-09-#2	DL	Email updated Bank Card policy to School Docs.	•
2022-11-09-#3	DL	Enquire into reallocating funds for painting Kowhai block into roofing for hall.	•
			•
			•
			•

List of recently completed action points

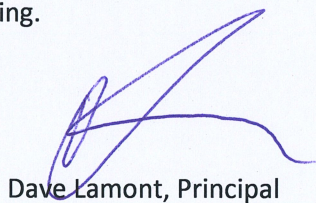
17-08-22 #7	ALL	BoT introduction notes and photo or short video to Spencer	• Completed
17-08-22 #8	SH	BoT introductions for newsletter and school Facebook page	• Completed
17-08-22 #11	SH	Recognition of service for Gillian	• Awaiting start date reply
28-09-22 #1	SH	Community consultation questions drafts	• Completed
28-09-22 #2	DL	Contact School Docs to update reviewed policies	• Completed
28-09-22 #3	DL / SH	Sign documents and forward to auditor	• Completed

Signatures

These notes are an accurate record of the meeting.



Spencer Hiess, Presiding Member



Dave Lamont, Principal

