

MINUTES meeting of the Koraunui School Board on 08 December 2021

Meeting opening

1.0 Karakia

Karakia Timatanga

Meeting opened at 1921

Agenda

1. Administration
2. Strategic decisions
3. Monitoring, parent representative
4. Public excluded items
5. Other items

2.0: Administration

2.1 Attendance

Present

Spencer Hiess [SH], Chair [online]

Dave Lamont [DL], Principal

Gillian McPeake [GM], staff representative

Amber Pacheco [AP], parent representative

Craig Press [CP], parent representative

Johnson Taea [JT], parent representative

Chris Miller [CM], parent representative

2.2 Declaration of interests

No new interests were declared.

2.3 Confirmation of previous meeting's minutes

Minutes of the previous meeting November 2021 were reviewed and approved.

Motion: That the minutes from the November meetings are approved.

Proposed: SH Seconded: CP.

2.4 Correspondence

The correspondence received was discussed. This resulted in a discussion about the traffic light system and its impacts for 2022.

3.0 Strategic decisions

3.1 Strategic Plan

The Board discussed the strategic goal thoughts for 2022, continuing from the NZSTA session attended by some of the board members.

4.0 Strategic discussions

4.1 School Docs policy

The Māori Educational Success and Harassment policies feedback were discussed.

4.2 COVID Vaccination mandate

COVID Vaccination mandate for staff and implications for parent helpers discussed

4.3: ERO Assurance Statement

Dave provided a run down on meetings with Jan from ERO and her feedback on our BoT self review.

5.0 Monitoring

5.1 Principal's report

The principal's report for December 2021 was read and discussed. Items discussed included:

- Advertising and filling permanent and maternity leave teaching positions in Te Puawaitanga o te Kākano;
- Support staff hours reductions and placements for 2022;
- Initial assessment results for reading, writing and maths discussed. DMIC results and overall improvements starting to show through.

Motion: That the December 2021 Principals Report is noted as read.

Proposed: SH Seconded: GM.

5.2 October 2021 Finance Report

The November 2021 Finance report was discussed. GST component noted – relates to funding for project works.

Motion: That the November 2021 Finance Report is noted as read.

Proposed: SH Seconded: AP.

5.2.1: 2022 Draft Budget

The 2022 Draft Budget report was discussed.

Motion: That the 2022 Draft budget is noted and approved.

Proposed: CM Seconded: GM.

5.3 Property Report

The December 2021 Property Report was read and discussed.
The Office area upgrade, drainage works for over the holiday break was discussed.
Pool shed and playground upgrades are planned for end of Term 1, 2022.
Initial plans for the Kowhai Block upgrade viewed and discussed.

Motion: That the December 2021 Property Report is read and accepted.

Proposed: AP Seconded: OJ.

5.3.1 Playground

Deposit paid for playground. Awaiting confirmation dates with supplier for install based on their workload.

5.4 October 2021 Health and Safety Report

The Health and Safety Report was read and discussed including a number of biking related incidents.

Motion: That the December 2021 Health and Safety Report is read and accepted.

Proposed: SH Seconded: CP.

6.0 Public excluded items

Motion: That the public be excluded from the in-committee proceedings of this meeting. The reasons for passing this resolution under section 48(1) of the Local Government Official Information and Meetings Act 1987 (LGOIMA) are to protect the privacy of natural persons subject to section 7(2)(a) of the LGOIMA.

Proposed: SH Seconded: DL

The Board passed into committee at 2107 and out of committee at 2149.

7.0 Other items

Vacant trustee position.

The board discussed options for the vacant position left by Craig Press. Co-option selected based on recent election results.

Acknowledgement for Craig Press and presentation of Acknowledgement of Service certificate from NZSTA.

8.0 Items for next meeting.

Nil.

9.0 Karakia whakamutunga

Minutes of the meeting of the Koraunui School Board 8 December 2021

Meeting closed at 21.59.

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List of action points - current

Number	Who		Status
2021-11-03-#2	SH	Check if all of the 2018 governance policies have been replicated in the School Documents Library.	• Pending
2021-05-19-#3	DL	Contact the Principal of Tui Glen School to discuss how Tui Glen works with Koraunui Marae including key contacts	• Pending
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List of recently completed action points

2021-11-03 #3	SH	Send reminder to Board members to review the Harassment and Māori Education Success policies prior to the next meeting	• Complete (reminder email sent 11 November 2021)
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Signatures

These notes are an accurate record of the meeting.



Spencer Hiess, Chair

Dave Lamont, Principal



23/02/2022